

On the Green

EDWARD MINER GALLAUDET MEMORIAL LIBRARY
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TTB NOW BEING ADMINISTERED

Last fall, the College conducted a clerical skills validation study to introduce a new typing test and to establish clerical skills standards at Gallaudet that were reflective of the skill levels of the College's secretarial staff.

The test, called the Typing Test for Business (TTB), is now being administered to all applicants who apply for transfer or promotional secretarial positions through job posting.

The Personnel Department will be offering open test days soon for all of those current employees who think they may be interested sometime in the future in transfer or promotional positions on campus. However, it is not necessary nor is it required that you take the TTB, if you are not planning to move from your present position.

The TTB is a three-part test and includes straight copy, revised manuscript and letters. Applicants for all positions except clerk-typist are required to take all three parts.

In order to qualify for an administrative secretary position, your score must place you in the 70th percentile or above, or, in other words, in the top 30 percent of all secretaries on campus.

Similarly, secretary II applicants must score in the 50th percentile or above; secretary I applicants in the 30th percentile or above and clerk-typists in the 15th percentile or above.

STUDENT UNION BOX OFFICE

The Student Union is starting a box office with tickets available to a number of cultural and special events in the Washington, D.C., area. An opening will take place Tuesday, September 5 from 4:00 to 6:00 p.m. All are invited to come and find out more about this new program.

The box office will be housed in the Student Union office.

COLLEGE COUNCIL ELECTION

The College Council Staff Election will be held Wednesday, September 7 from 12:00 noon to 4:30 p.m. The candidates are:

- Hubert Anderson, Post Office
- Audrey Armstrong, Student Life
- Janet Bailey, Alumni/Public Relations
- Marcine Dirks, Learning Resources Center, KDES
- Eileen Roper, Research & Evaluation, MSSD

The candidates have been given the opportunity to prepare a five minute video-taped presentation of their platform. These tapes will be televised on campus channel 10 on September 5 starting at 8:30 a.m. and continuing every hour throughout the day until 4:30 p.m.

Please be sure to vote. You can cast your ballots at the following locations:

***College Hall - Rm. 11, first floor or Rm. 305, third floor

***HMB - Rm. 109

***CUB - Third floor corridor

***MSSD - Rm. 222

***KDES - Tempo 6

Election ballots will be distributed with the September 5 paycheck and will also be available at the voting locations.

If you have any questions, please call Betty Williams at ext. 756.

LUTHERAN DEAF AWARENESS DAY PLANNED

Tickets are available at a discount price for King's Dominion from the Lutheran Ministry staff of Gallaudet. These tickets are now selling for \$6.00 for a special day. September 9th will be deaf awareness day for Lutherans in the metropolitan area of Washington. All proceeds from this special day will go to the Isaiah 29 Center for Development of Deaf Ministry, an office of the Lutheran Church. For info call Nancy Grandel, ext. 471.

AMONG OURSELVES

--Kathryn Meadow was recently appointed Acting Dean of KDES. She will serve in that position until a permanent Dean is hired. As Acting Dean, Dr. Meadow will assume all of the responsibilities and authority of the office of Dean and will report directly to Dr. Davila. Her office is now located in Tempo 6 at North Campus.

--Jean Moore was recently appointed Acting Director of the Student Family Services Division at Kendall. Her new office will be located in Tempo 5.

--Gerri Born and Bob Weinstock have joined the staff of Alumni/Public Relations. The A/PR staff welcomes them!

-- The Department of Safety and Security is pleased to announce the following promotions of personnel in their department: Bernard Holt has been assigned as Shift Supervisor; Robert Dade has been assigned as Supervisor of Investigations; E. Allen Nowell has been assigned as Assistant Shift Supervisor; Thomas Earing has been assigned as Assistant Shift Supervisor. Each of these men have the experience, training and desire to succeed and serve the Gallaudet Community. The department hopes you will have the opportunity to get to know each of them.

--Faye Macklin, director of Community Affiliated Programs and Services (CAPS) at KDES, has resigned her position to take on a new job at the Virginia Union University in Richmond, Va. Although she is leaving, you will see her here on campus from time to time because KDES and MSSD will be used as student teaching sites for her new students.

--The Department of Physical Education and Athletics would like to announce their new athletic directors. Kitty Baldridge is now the women's director and Joe Fritsch is the men's. Congratulations to them!

GALLAUDET COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER/EDUCATIONAL INSTITUTION. PROGRAMS AND SERVICES OFFERED BY GALLAUDET COLLEGE RECEIVE SUBSTANTIAL FINANCIAL SUPPORT FROM THE DEPARTMENT OF HEALTH, EDUCATION AND WELFARE.

WANT ADS

For sale- Olive green, short plush carpet,
9 X 12 - \$95.00
Ice Green, plush pile carpet,
12 X 16 \$125.00
Two pair, antique satin drapes,
olive green

If you are interested in any of these items contact Jo Tracy, ext. 605 (voice) or 786 (TTY).

Carpool???? If you live in the Wheaton area and would be interested in sharing transportation everyday or just on some days, contact Phyllis Tucci at 942-3060.

CLASS SCHEDULED

Prince George's Community College will be sponsoring a class in Travel Agency Procedures I - Domestic Airlines Ticketing. The cost for the course is \$60.00. The class will last 12 Mondays, Sept. 18 - Dec. 4, 7:00 - 9:00 p.m. at Bowie Sr. High School. One deaf man is already interested, but needs at least two other interested people to get an interpreter. If you are interested, register through the Demonstration Program office, Room 204, College Hall.

RESEARCH CONFERENCE SCHEDULED

MSSD is sponsoring a research conference September 6 and 7 on "The Nature of the English Processed by Hearing Impaired Adolescents."

Six roundtable sessions will address theoretical studies of language and empirical investigations of instructional programs or strategies. Selected participants and invited discussants will present research papers at roundtables dealing with: semantics, syntax, language and reading, sociology and psychology of language, language measurement and curriculum and instruction. In addition to selecting a number of outstanding research papers to be presented at the session, MSSD has invited nationally recognized experts to serve as discussants.

ON THE GREEN is published each week by the Office of Alumni and Public Relations for the faculty and staff of Gallaudet College.

Janet